



MINISTRY OF LABOUR AND SOCIAL PROTECTION

State Department for Labour and
Skills Development



NATIONAL EMPLOYMENT
AUTHORITY

NEAIMS Applications and Types of Jobs Available

NEAIMS (National Employment Authority Integrated Management System) is the National Employment Authority's online portal where job seekers and interns create profiles and apply for advertised opportunities.

1. How NEAIMS Applications Work

- **Register & log in:** Create a Job Seeker/Intern account and sign in.
- **Complete your profile:** Add education, skills, experience, and upload any required certificates where applicable.
- **Search & apply:** Open a vacancy, confirm requirements and deadline, then click *Apply* and submit.
- **Follow up:** Track your applications in your account and follow any instructions for shortlisting/interviews.

2. Types of Jobs Available on NEAIMS

- **Local jobs (Kenya):** Administrative roles, technical/skilled work (drivers, technicians), and professional roles (HR, accounting, project officers), depending on employer needs.
- **Internships & graduate roles:** Time-bound internships and graduate trainee opportunities for students and recent graduates.
- **Foreign jobs (when available):** Overseas placements advertised through approved channels (examples may include hospitality, construction, care work, or domestic work, depending on demand).
- **Common terms:** Casual/daily-rated, fixed-term contract, part-time/shift-based, and (sometimes) permanent roles—always read the advert for the exact terms.

Tip: Treat every advert as unique. Requirements, documents, and deadlines vary by employer. Apply early and upload clear, readable documents that match what the advert requests.